

Middletown Public Schools -Board of Education

Facilities Committee Meeting Minutes

Board of Education Conference Room “A” – November 16, 2016

The meeting was called to order at 5:31 PM.

Members Present: Deborah Cain, Jim D’Antonio, Franca Biales,
David Bauer, Michael Harris,
John Cross and Christine Sherwood

Members Absent: Dr. Patricia Charles, Vincent Loffredo, Cheryl McClellan,
Marco Gaylord, Steve Kovach, Ed McKeon
and Thomas Serra

- I. Introduction – Introduced Marilyn Dunkley (Board member) who visited briefly.
- II. Meeting minutes for 10-16-16 – accepted by David Bauer and seconded by Jim D’Antonio.
- III. Parks Bond Update/WWMS Track & Tennis Courts

Bids for the WWMS tennis courts will go out by February 1, 2017. This will be tabled until February 2017.

- IV. Status on Work Orders

Training on work orders is in progress and the system has numerous capabilities available. The system can also keep track of costs & status of projects. All building superintendents, Tradesman, Principals, Facilities staff and some secretaries input requests.

- V. Spencer & Woodrow Wilson Roof Update

All work is just about done and a few additional issues were remedied while repairs were done.

- VI. Building Committee Update

John Cross is preparing the proposal for the building. The \$25K allows us to go to bid, bring architect and start the basic program for Woodrow Wilson however, many factors will need to be considered. The goal is to submit application to the State by June 30, 2017.

- VII. Farm Hill Parking Lot Update

Meeting was held with Public Works who will send this out to bid. DAS contractor prices have been obtained. This will be tabled until April 2017.

VIII. Lack of bathroom stall doors at Woodrow Wilson

The carpenter has checked all bathrooms and has completed the necessary repairs that were outstanding. The building superintendents were asked to report these as soon as they are recognized. Stronger hardware is being changed as is needed.

IX. Status of desks review and replacements

The custodians have been working on this with both John Cross and Jim D'Antonio's supervision. The plan is to have acquire a list of desk inventory to re-circulate the useable desks and dispose of the others.

X. Annex Building Status (310 Hunting Hill Avenue)

The asbestos abatement has been completed and some asbestos still remains in the vault area. Additional concrete work is needed and the building is sheet-rocked and painted. Completion should be about 1-2 months.

XI. Snow School Audit Update

The Snow School audit has not been received. This item will be on the January 2017 agenda.

XII. Lawrence and Woodrow Wilson Lighting Issues

Following up on last month's meeting discussion about lighting opportunities in Lawrence and Woodrow Wilson, it was noted that most if not all of the schools offer robust opportunities for lighting upgrades. Currently Michael Harris is looking to put together a comprehensive approach to lighting upgrades in all of the schools, with the option to implement the program in phases as funding is available.

XIII. Miscellaneous Items

- Fuel Cell – The fuel cell installation is moving along and should be completed in about 2-3 weeks along with some paving work that is needed. It should be online around December especially due to the tax credit deadline being 12/31/16. Michael Harris also discussed his work to learn more about demand monitoring and load shedding as part of the project. This is needed to ensure the savings we expect from the project.
- Grant – The City has earned \$15K grant money and the Clean Energy Task Force is looking for project suggestions to use the money. John Cross suggested that it possibly go toward lights for the school gyms. Michael Harris commented that school gyms would be a great place to try out 'color tuning' of LED lights. This would provide good energy and cost savings while improving the lighting quality of the gyms for athletics and public events.

- The resurfacing of the Middletown High School track was discussed but this would be a spring 2017 project.
- Older vehicles – John Cross asked that when trucks are ten (10) years plus that a gradual replacement would be recommended. Question arose in getting electric vehicles and what other options would be available. Vehicles, heavy equipment (snow removal etc.,) and custodial equipment will all be inventoried but more snow removal equipment is greatly needed. The sharing of services in regards to snow removal is a possibility as we have started with the City and trash removal. John Cross will submit a plan of vehicles and recommends replacing at least one (1) vehicle a year.
- It was unanimously agreed that the 12/21/16 committee meeting would be cancelled due to the holiday being so close.
- The next meetings will be 01/18/17, 02/15/17; 03/15/17; 04/19/17; 05/17/17 and 06/21/17. There are no meetings in July and August 2017.

Adjourned at 6:46 PM by John Cross and seconded by Jim D'Antonio.

Minutes recorded by Leslie A. Spatola

Leslie A. Spatola

Facilities Committee Recording Secretary